

## Come Talk to Us!



*Your property is one of your most valuable assets. One that deserves to be protected and maintained to withstand the test of time.*

*Owning and maintaining a property in Jamaica is not always void of frustration and obstacles, especially if you reside abroad.*

*Faced with today's tough economy, we here at MEServices want to assist you in ensuring that you take the necessary steps to safeguard your investment (your property).*

*Our committed team believes in offering quality and professional services to the Jamaican Diaspora and locally. We offer a wide variety of services that will meet your expectations.*

## Do you own property in Jamaica?

### Require professional management at affordable prices?

Owning and maintaining a property in Jamaica is not always void of frustration and obstacles, especially if you reside abroad.

### Let MEServices cater to your needs...

We offer a wide range of services and packages tailored to meet your needs. Our expertise include: Rental Agreements, Power of Attorney, Notice to Quit & Summons for Recovery of Rent and Possession and Legal Property Advice.

# MEServices



*We take the hassle out of property management!*

MEServices  
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5-7 Roosevelt Avenue  
(Herb McKenly Drive)  
Kingston 6  
Jamaica W.,I.

Tel: (876) 978-1714  
Email: meservicesja@gmail.com

## What can we do for you?

ME Services provide professional assistance in managing property in Jamaica, including being able to address legal matters touching and concerning your property located in the Kingston, St. Andrew and St. Catherine, Ocho Rios & Montego Bay.

We currently service clients from the United Kingdom, United States, Cayman Islands and Turks and Caicos.

### OUR SERVICES INCLUDE:

- Placement for tenants
- General Management
- Tenancy Agreements
- Minor repairs
- Legal Advice
- Notice to Quit
- Power of Attorney

- Summons for Recovery of Possession and Rent

### ADDITIONAL SERVICES

- Gardening and landscaping
- Regularization of errors on certificates, applications for , death, birth and marriage
- Deed polls

Contact us for further information on the cost of our packages



## Meet Our Team

### **MARCIA ELLIOTT** **Attorney-at-Law**

An Attorney at-Law since 1999, has spent 10 years in civil practice specializing in real estate transactions, landlord and tenant matters and probate/estate planning. For the last six years, she has been involved in managing property in the Kingston, St. Andrew and St. Catherine areas.

Prior to 1999, she resided in the UK for 10 years, where she studied business & accounts and commenced her legal training.

### **KIMONE C. STEWART** **Administrative Manager**

For the last 11 years, she has worked in customer service, administrative support and management..

With a Degree in Management Studies, she brings to the group strong administrative support, timely delivery of tasks undertaken and experience in customer care relations.

### **IVANHOE MCDONALD** **Staff and Technical Manager**

Since 2000, has been in the technical support industry. He is responsible for the scheduling, assignment and delegation of duties for personnel along with monitoring and the implementation of same.